



CAMBRIDGE
CITY COUNCIL

THE FORWARD PLAN

1 October 2013 - 31 January 2014

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Executive Councillors 2012/13

Leader and Executive Councillor for Strategy	Councillor Tim Bick	01223 45 7231 tim.bick@btinternet.com
Executive Councillor for Community Wellbeing	Councillor Sarah Brown	01223 710580 sarah.brown@cambridge.gov.uk
Executive Councillor for Customer Services and Resources	Councillor Julie Smith	01223 766259 julie.smith@cambridge.gov.uk
Executive Councillor for Environmental and Waste Services	Councillor Jean Swanson	01223 248319 jsswanson@ntlworld.com
Executive Councillor for Housing (and Deputy Leader)	Councillor Catherine Smart	01223 511210 chlsmart@cix.co.uk
Executive Councillor for Public Places	Councillor Andrea Reiner	07717 693858 andrea.reiner@cambridge.gov.uk
Executive Councillor for Planning and Climate Change	Councillor Tim Ward	01223 316389 tim@brettward.co.uk

Contact details for all Councillors is available at
<http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1>

The Forward Plan: 1 October 2013 - 31 January 2014

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated monthly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

Any amendments to the Plan will be listed in an amendment sheet, available on deposit. This will also be circulated by email to councillors, to show the changes. Please contact Democratic Services for further information.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000. OR
2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR
3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR
4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions
 - to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or

- for the annual budget; or
- which would otherwise be contrary to or not in accordance with the policy framework or budget: or

5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor makes the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Report Deadlines

Committee	Page	Date	Draft Report Deadline	Final Report Deadline	Agendas published
The Executive					
Community Services					
Development Plan Scrutiny Sub					
Environment					
Housing Management Board					
Strategy and Resources					
Licensing					
Civic Affairs					
East Area					
North Area					
South Area					
West/Central Area					

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at <http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://democracy.cambridge.gov.uk/mgFindCouncillor.aspx>

Public Participation

Public Speaking at Meetings

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the working day before the meeting

Petitions

The council welcomes petitions and recognises that petitions are one way in which people can let us know their concerns.

The City Council petition scheme is available at <https://www.cambridge.gov.uk/petitions>

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items marked * are decisions which are expected to be recommendations to Council, either directly or via the Executive.
- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

All items listed on the plan for Development Plan Scrutiny Sub Committee automatically appear on the agenda for debate and decision.

Committee reports will be available one week before the meeting from Democratic Services.

Forward Plan

The Executive – 23 January 2014

No items currently scheduled for 23 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Community Services Scrutiny Committee – 10 October 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Council New Build Programme - Scheme Approvals</p> <p>Approve the indicative mix, budgets and procuremnt route for the redevelopments.</p>	<p></p>	<p>This report requests specific approval to progress the redevelopment of three garage blocks in Ekin Road; Hawkins Road, Fulbourn Road and a disused drying area off Anstey Way.</p>	<p>Executive Councillor for Housing</p>	<p>Alan Carter Head of Strategic Housing</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Options for City-Wide Developer Contributions Funding: 2nd Round Short-Listing</p> <p>To short-list eligible strategic project ideas benefitting more than one area of the city that will be considered in more detail as part of the second round of priority-setting from the developer contributions city-wide fund.</p>		<p>The Executive Councillor for Community Well-being is asked to consider the updated list of strategic project ideas for new or improved local facilities that could be funded from devolved developer contributions for community facilities, outdoor sports facilities and indoor sports facilities. This will be followed by a priority-setting report to the Environment Scrutiny Committee's meeting in January 2014.</p>	<p>Executive Councillor for Community Wellbeing</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Merger of Community Development and Arts and Recreation</p> <p>To agree proposals to merge the Community Development and Arts and Recreation services.</p>		<p>The report will set out a phased programme to merge Community Development and Arts and Recreation by October 2014</p>	<p>Executive Councillor for Community Wellbeing</p>	<p>Liz Bisset Director of Customer & Community Services</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Housing Revenue Account Mid-Year Financial Review</p> <p>To agree any changes in assumptions in the HRA financial forecasting and in spending levels for 2013/14, in the context of the wider HRA Business Plan.</p>		<p>The HRA Mid-Year Financial Review is an opportunity to review the decisions made as part of the 2013/14 budget in the context of any changes in external factors, national policy or legislation.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Business Manager & Principal Accountant</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Community Services Scrutiny Committee – 10 October 2013 (Non Key Decisions)

Non Key items will only appear on the agenda if requested for pre-scrutiny by 26 September 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Review of Community Development Capital Programmes</p> <p>Whether to integrate programmes in East Area and Newtown with Devolved Decision Making Process.</p>		<p>The two capital programmes have been running for 3 years. For consistency, proposal is to integrate them with new Area Committee devolved decision making process.</p>	<p>Executive Councillor for Community Wellbeing</p>	<p>Trevor Woollams Head of Community Development</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Cambridge Folk Festival Portable Cabins Production Tender 2014 - 2016</p> <p>Permission requested for officers to tender for the provision of Portable Cabins for the Cambridge Folk Festival in 2014 (with options to extend for 2015 and 2016). This would be via competitive tender with an anticipated contract financial value of £35,000 per annum over a maximum 3 year term (total £105,000).</p>		<p>Seeking permission to enter a tender process for the provision of the service with the anticipated contract financial value of £35,000 per annum over a maximum 3 year term (total £105,000).</p>	<p>Executive Councillor for Community Wellbeing</p>	<p>Elaine Midgley Arts & Events Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

Community Services Scrutiny Committee – 16 January 2014 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Clay Farm Multi Use Centre - Management Proposal</p> <p>To set up a company to manage the new centre.</p>		<p>The Council is working with partners to build a new £8m centre. This is due to open in 2015 and requires management arrangements that will facilitate flexible use.</p>	<p>Executive Councillor for Community Wellbeing</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Community Services Scrutiny Committee – 16 January 2014 (Non Key Decisions)

No items currently scheduled for 16 January 2014

Non Key items will only appear on the agenda if requested for pre-scrutiny by 31 December 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Development Plan Scrutiny Sub Committee - 15 October 2013

No items currently scheduled for 15 October 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Development Plan Scrutiny Sub Committee - 5 November 2013

No items currently scheduled for 5 November 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Development Plan Scrutiny Sub Committee - 10 December 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Cambridge Local Plan 2014 – Submission</p> <p>The Cambridge Local Plan 2014 – Submission document.</p>	<p>This report sets out the results of the Council’s consultation on the Cambridge Local Plan 2014 – Proposed Submission, its accompanying Policies Map and Sustainability Appraisal. The committee is asked to consider the submission of these documents and appropriate supporting documents to the Secretary of State for examination.</p> <p>The Council consulted on the Cambridge Local Plan 2014: Proposed Submission, its accompanying Policies Map and Sustainability Appraisal between 19 July and 30 September 2013. Following this consultation and consideration of representations submitted in Autumn 2013, if agreed submission of the Cambridge Local Plan 2014 – Submission document and appropriate supporting documents to the Secretary of State will trigger the commencement of the examination of the Cambridge Local Plan 2014 – Submission document.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Joanna Gilbert-Wooldridge Principal Planning Policy Officer</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Development Plan Scrutiny Sub Committee - 28 January 2014

No items currently scheduled for 28 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Environment Scrutiny Committee – 8 October 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridge Cycle Parking Project</p> <p>Environment Scrutiny decision whether to proceed with the stated project, further to receiving the consultation results.</p>		<p>Decision whether to proceed with the project. Each proposed site will need to be evaluated on a scheme by scheme basis</p>	<p>Executive Councillor for Environmental and Waste Services</p>	<p>Toni Ainley Head of Streets and Open Spaces</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Procurement of Bulking, Sorting and Onward Sale of Recyclables</p> <p>To approve the above procurement with the RECAP partners and to approve delegation of authority to the Director of Environment to sign the contract.</p>		<p>An existing contract is in place but this will expire on 30/11/14. It is hoped that by letting a larger contract with all districts and Peterborough City Council an improved contract can be procured.</p>	<p>Executive Councillor for Environmental and Waste Services</p>	<p>Jen Robertson Waste Strategy Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Cambridge 20mph Project – Phase 1 Consultation Report</p> <p>To agree on progressing Phase 1 (North Area) to statutory process and implementation. Also to agree commencement of consultation for Phase 2 (East Area).</p>	<p>The project was taken to NAC in August 2013 for recommendation on the consultation outcomes.</p> <p>The project was taken to NAC in March 2013 for comment on consultation proposals.</p> <p>The project was taken to ESC in January 2013 and given authority to proceed with Phase 1</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Ben Bishop Cambridge 20mph Project Officer</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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<p>Cambridge Community Infrastructure Levy (CIL) – Draft Charging Schedule</p> <p>Members will be asked to consider the responses to the consultation on the Cambridge CIL Preliminary Draft Charging Schedule and also to consider and endorse the Cambridge CIL Draft Charging Schedule and approve for consultation with key stakeholders.</p>		<p>The Community Infrastructure Levy is a new charge which local authorities can place on developers, to help fund infrastructure needed to accommodate development in their area.</p> <p>The Council committed to taking a Community Infrastructure Levy forward at Development Plan Scrutiny Sub-Committee on 22-03-2011. The Council consulted on a Preliminary Draft Charging Schedule between March 18th and April 29th 2013</p> <p>The Draft Charging Schedule sets out proposed CIL charging rates.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Brendan Troy Senior Planning Policy Officer</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Environment Scrutiny Committee – 8 October 2013 (Non Key Decisions)

Non Key items will only appear on the agenda if requested for pre-scrutiny by 24 September 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Proposal for Collection of Commercial Food Waste for Composting</p> <p>To allow charged collections to be made of commercial and college food waste.</p>		<p>In the Governments Review of Waste Policy 2011 it identifies preventing and reducing food waste sent to landfill from commercial businesses as a priority.</p>	<p>Executive Councillor for Environmental and Waste Services</p>	<p>Chloe Hipwood Waste Services Development Officer</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Riverside Moorings Consultation Findings and Options Appraisal</p> <p>To consider the findings of the recent completed consultation on Riverside Moorings. To review the available options and make recommendations on options to be developed further.</p>		<p>To consider the findings of the recent completed consultation on Riverside Moorings.</p>	<p>Executive Councillor for Public Places</p>	<p>Alistair Wilson Streets and Open Spaces Asset Manager</p>	<p>Requested for pre-scrutiny by Councillor Blencowe and Councillor O'Reilly</p>
<p>Rouse Ball Pavilion - Project Appraisal</p> <p>Consider a project appraisal on the options for the future use and redevelopment or rebuild of the Rouse Ball Pavilion on Jesus Green.</p>		<p>A project appraisal on the options for the future use and redevelopment or rebuild of the Rouse Ball Pavilion on Jesus Green.</p>	<p>Executive Councillor for Public Places</p>	<p>Alistair Wilson Streets and Open Spaces Asset Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

Environment Scrutiny Committee – 14 January 2014 (Key Decisions)

No Key items currently scheduled for 14 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Scoping Report Setting Options for Delivering a Sustainable Model for Tourism Delivery in Cambridge</p> <p>To consider the options for a sustainable model for tourism delivery and to authorise the Head of Tourism and City Centre Management to explore these options further.</p>		<p>This report will review the different models of tourism delivery nationally and consider the options for delivering a sustainable model in Cambridge whilst reducing further the cost of the service further to the council.</p>	<p>Executive Councillor for Public Places</p>	<p>Emma Thornton Head of Tourism & City Centre Management</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Environment Scrutiny Committee – 14 January 2014 (Non Key Decisions)

No Non Key items currently scheduled for 14 January 2014

Non Key items will only appear on the agenda if requested for pre-scrutiny by 27 December 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Conservation Area Appraisal for The Kite</p> <p>To agree the conservation area appraisal document.</p>		<p>The conservation has not been reviewed since 1996. An up to date appraisal of the character and appearance of the area is necessary to inform conservation and Planning proposals affecting the Kite area.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Christian Brady</p>	<p>Not currently requested for pre-scrutiny.</p>

<p>Article 4 Direction - Accordia Estate</p> <p>To consider a draft Article 4 Direction and consultation process with regard to maintaining the appearance of the buildings.</p>		<p>Arises from June 2013 report to Environment Scrutiny Committee on "Consideration of the use of Article 4 Directions" and decision that officers draft an Article 4 Direction for the Accordia estate and an accompanying consultation process for the consideration of a future Environmental Scrutiny Committee.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Christian Brady</p>	<p>Requested for pre-scrutiny by Councillor Blencowe and Councillor O'Reilly</p>
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Housing Management Board – 1 October 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Extra Care Contract at Ditchburn Place</p> <p>Options for the extension of contract with the County Council to provide extra-care service</p>		<p>Current contract will have been in place for 3 years in January 2014. Option to extend contract for additional year in first instance and further year after that.</p>	<p>Executive Councillor for Housing</p>	<p>Laura Wilderspin Care and Support Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Outcome of the Repairs Improvement Plan</p> <p>To consider the level of improvement achieved and future options for service delivery</p>		<p>The approved period for the Improvement Plan ends in September 2013, and a decision on whether or not to retain the service provision in house is required.</p>	<p>Executive Councillor for Housing</p>	<p>Hilary Newby Repairs & Maintenance Improvement Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Underoccupation Incentive Grant</p> <p>To agree the review of the scheme.</p>		<p>The incentive scheme is being reviewed in light of the welfare reforms.</p>	<p>Executive Councillor for Housing</p>	<p>Andrew Latchem Area Housing Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Cambridge Standard Fund</p> <p>To approve projects to be funded from the Cambridge Standard Fund 2013 / 2015.</p>		<p>To consider environmental projects to be funded during 2013/2014 and 2014/2015 from the Cambridge Standard Fund.</p>	<p>Executive Councillor for Housing</p>	<p>Andrew Latchem Area Housing Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Welfare Reform and the Impact on Rent Arrears.</p> <p>To approve the action plan and note progress on the impact of welfare reforms on rent arrears.</p>		<p>Changes to Welfare Benefits have affected Council tenants on benefit and the council acted to minimize the impact.</p>	<p>Executive Councillor for Housing</p>	<p>Andrew Latchem Area Housing Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Housing Revenue Account Mid-Year Financial Review</p> <p>To agree any changes in assumptions in the HRA financial forecasting and in spending levels for 2013/14, in the context of the wider HRA Business Plan.</p>		<p>The HRA Mid-Year Financial Review is an opportunity to review the decisions made as part of the 2013/14 budget in the context of any changes in external factors, national policy or legislation.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Business Manager & Principal Accountant</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Housing Management Board – 1 October 2013 (Non Key Decisions)

Non Key items will only appear on the agenda if requested for pre-scrutiny by 17 September 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Write-Off of Former Tenant Arrears Consideration of write-off of former tenant arrears.		Report sets out details of cases of former tenant arrears together with a summary of the action taken to try to recover the debt.	Executive Councillor for Housing	Julia Hovells Business Manager & Principal Accountant	Not currently requested for pre-scrutiny.

Housing Management Board – 7 January 2014 (Key Decisions)

No Key items currently scheduled for 7 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Housing Management Board – 7 January 2014 (Non Key Decisions)

Non Key items will only appear on the agenda if requested for pre-scrutiny by 18 December 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Standard Item: Write-Off of Former Tenant Arrears Consider write-off of former tenant arrears.		Report sets out details of cases of former tenant arrears together with a summary of the action taken to try to recover the debt.	Executive Councillor for Housing	Julia Hovells Business Manager & Principal Accountant	Not currently requested for pre-scrutiny.

Strategy and Resources Scrutiny Committee - 14 October 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Network and Telecoms</p> <p>To procure ICT Communications Links and other ICT Services.</p>		<p>Procure wide area network and other ICT Services, utilising Cambridgeshire Public Sector Network (CPSN).</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Tony Allen ICT Client Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>New Agency Agreement with Cambridgeshire County Council</p> <p>Authority is requested for the proposed new agency agreement between Cambridge City Council and Cambridgeshire County Council, which regulates the services that each authority delivers on the others behalf.</p>		<p>The existing agency agreement was terminated by Cambridgeshire County Council, with a view to reviewing and updating its content to reflect changes to the services that each authority delivers. The agreement is an annual rolling agreement, that requires 12 months notice in writing to terminate.</p>	<p>Leader of the Council</p>	<p>Andrew Preston Project Delivery & Environment Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Making Assets Count (MAC) - Strategic Asset Management</p> <p>To consider the proposal to create a publicly-owned Joint Venture to deliver the Making Assets Count programme.</p>		<p>To consider the proposal to create a publicly-owned Joint Venture to deliver the Making Assets Count programme.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Mid-Year Financial Review (MFR) - Treasury Management Strategy Report 2013/14 to 2016/17</p> <p>Approve Increasing counterparty limits, additional use of financial instruments, estimated Prudential and Treasury Indicators.</p>		<p>In setting its Treasury Management Strategy the Council complies with CIPFA Prudential Code (May 2013) and the CIPFA Treasury Management Code of Practice (November 2011).</p>	<p>Leader of the Council</p>	<p>Steve Bevis Accountant (VAT & Treasury)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Strategy and Resources Scrutiny Committee - 14 October 2013 (Non Key Decisions)

Non Key items will only appear on the agenda if requested for pre-scrutiny by 30 September 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Standard Item: General Debts - Bad Debts for Write-off</p> <p>Bad debts for write-off</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of General Income accounts where there are amounts that are deemed not to be collectable and require to be written off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Karl Tattam Support Services Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

<p>Standard Item: NNDR</p> <p>Consideration of NNDR</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of those accounts where it is deemed that the amount of outstanding debt in relation to NNDR/Business Rates and Benefits are irrecoverable and are to be written-off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alison Cole Head of Revenue and Benefits</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Council Tax Support Scheme</p> <p>To consider whether to revise, replace or continue with current scheme (there is a strong possibility that this may be deferred to January cycle).</p>		<p>Each billing authority must annually consider whether to revise or replace its council tax support scheme. The purpose of this report is to allow the Executive Councillor and Members of the Scrutiny Committee to consider whether to revise or replace the Council's Council Tax Support scheme or to continue with the current scheme.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alison Cole Head of Revenue and Benefits</p>	<p>Requested for pre-scrutiny by Councillor Herbert and Councillor Benstead</p>
<p>Procurement for Services for the Placement of Recruitment Advertising and Public and Statutory Notice</p> <p>The award of a contract through the use of an ESPO framework agreement.</p>		<p>To approve the award of a contract in accordance with ESPO framework 3(A) Recruitment Advertising and Placing of Public and Statutory Notices</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Deborah Simpson Head of Human Resources</p>	<p>Not currently requested for pre-scrutiny.</p>

<p>Update on Discretionary Housing Payment</p> <p>This update follows the requirement from the Strategy and Resources Scrutiny Committee held on 9th April 2013.</p>		<p>The purpose of this report is to provide the Executive Councillor and Members of the Scrutiny Committee with an update on the use of Discretionary Housing Payments, including a review of budget requirements.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alison Cole Head of Revenue and Benefits</p>	<p>Requested for pre-scrutiny by Councillor Cantrill and Councillor Rosenstiel.</p>
<p>Re-Tendering Options for Debit & Credit Card Contract</p> <p>Request to give delegated authority to the section 151 officer regarding the above contract.</p>		<p>The decision as to whether the current contract will need to be re-let or extended is required in December 2013, in between the committee cycle</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Patrick Merritt</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Review of street based anti-social behaviour</p> <p>To consider the current data/information on street life anti-social behaviour and the recommendations for continuing to tackle the issue in the future.</p>		<p>The Executive Councillor committed to biennial reviews of streetlife issues and this report is part of the process to fulfil that promise, reporting on the outcomes of two workshops and the findings from further research suggested by those workshops.</p>	<p>Leader of the Council</p>	<p>Marianne Crozier Senior Anti-Social Behaviour Officer</p>	<p>Requested for pre-scrutiny by Councillor Herbert and Councillor Benstead</p>

Strategy and Resources Scrutiny Committee - 20 January 2014 (Key Decisions)

No key items currently scheduled for 20 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Strategy and Resources Scrutiny Committee - 20 January 2014 (Non-Key Decisions)

Non Key items will only appear on the agenda if requested for pre-scrutiny by 3 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Standard Item: General Debts - Bad Debts for Write-off</p> <p>General income accounts where there are amounts that are deemed not to be collectable and require to be written off.</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of General Income accounts where there are amounts that are deemed not to be collectable and require to be written off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Karl Tattam Support Services Manager</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Standard Item: NNDR</p> <p>Accounts where it is deemed that the amount of outstanding debt in relation to NNDR/Business Rates and Benefits are irrecoverable and are to be written-off.</p>		<p>Background Information: The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of those accounts where it is deemed that the amount of outstanding debt in relation to NNDR/Business Rates and Benefits are irrecoverable and are to be written-off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alison Cole Head of Revenue and Benefits</p>	<p>Not currently requested for pre-scrutiny.</p>

Licensing – 7 October 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Fee Setting for Licensing Functions</p> <p>To confirm the schedule of fees to be charged for taxi licences and Licensing Act fees for the coming year.</p>		<p>Charges for licences and permits should reflect the cost of administering them. Licensing Act charges have previously been fixed by Central Government, but must now be set locally.</p>	Licensing Committee	Robert Osbourn Licensing and Enforcement Manager	This item will automatically appear on the agenda.
<p>Scrap Metal Act 2013</p> <p>To authorise officers to undertake new duties and enforcement under the Act.</p>		<p>New powers and duties replace previous legislation, aimed at reducing metal theft. Detailed guidance is awaited from Central Government. The Act comes into force in October 2013</p>	Licensing Committee	Robert Osbourn Licensing and Enforcement Manager	This item will automatically appear on the agenda.

Licensing - 27 January 2014

No items currently scheduled for 27 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Civic Affairs - 20 November 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Internal Audit Plan: Progress Report</p> <p>Members to review progress on the delivery of the Internal Audit Plan and any governance issues arising.</p>		<p>Civic Affairs 26/06/2013 requested an update on progress at delivering the agreed Audit Plan together with implementation, or otherwise, of agreed actions</p>	Civic Affairs	Steve Crabtree Head of Internal Audit	This item will automatically appear on the agenda.

Civic Affairs - 29 January 2014

No items currently scheduled for 29 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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East Area - 17 October 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>S106 Proposals of the Cambridge and South Cambridgeshire Transport Plans</p> <p>To note the proposed allocation of funding put forward by County Council and to consider additional scheme proposals and priorities in allocation of funding.</p>		<p>From 2015 Cambridgeshire County Council will be unable to pool 5 or more S106 contributions. Currently there are significant amounts in the Area Corridor funds and the County Council would like to build a programme of scheme's up to 2015 to ensure that resources are allocated and funding attached so that projects will be delivered.</p>	<p>East Area Committee</p>	<p>Daniel Clarke Capital & Funding Manger</p>	<p>This item will appear automatically on the agenda.</p>

East Area - 28 November 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Policing and Safer Neighbourhoods - East Area Committee</p> <p>Advise on the priorities to be adopted for the next period of Neighbourhood Policing.</p>		<p>A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.</p>	<p>East Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will appear automatically on the agenda.</p>
<p>Developer Contributions Devolved Decision-Making: 2nd Round Priority-Setting for East Area</p> <p>To prioritise which local projects for new/improved local facilities will be funded from developer contributions (subject to project appraisal and, where appropriate, identification of suitable funding for maintenance/running costs) as part of the second round of developer contributions devolved decision-making.</p>		<p>This follows an earlier report to the Area Committee in September 2013, aimed at short-listing project ideas that could be eligible for the devolved developer contributions funding available. The November 2013 report provides more details on those short-listed options. The Area Committee is invited to prioritise as many projects as there are wards in the Area plus (provided relevant devolved contributions are available) an additional project grant-funded from developer contributions.</p>	<p>East Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will automatically appear on the agenda.</p>

East Area - 9 January 2014

No items currently scheduled for 29 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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North Area - 3 October 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Policing and Safer Neighbourhoods - NAC 03/10/13 Policing and safer neighbourhoods priorities		A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.	North Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.

<p>Developer Contributions Devolved Decision-Making: 2nd Round Short-Listing for North Area</p> <p>To short-list eligible project ideas from the Area that will be considered in more detail as part of the second round of developer contributions devolved decision-making.</p>		<p>The Area Committee is asked to consider the updated list of project ideas for new or improved local facilities that could be funded from devolved developer contributions. This will be followed by a priority-setting report to the Area Committee's meeting in February 2014</p>	<p>North Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will appear automatically on the agenda.</p>
<p>S106 Proposals of the Cambridge and South Cambridgeshire Transport Plans</p> <p>To note the proposed allocation of funding put forward by County Council and to consider additional scheme proposals and priorities in allocation of funding.</p>		<p>From 2015 Cambridgeshire County Council will be unable to pool 5 or more S106 contributions. Currently there are significant amounts in the Area Corridor funds and the County Council would like to build a programme of scheme's up to 2015 to ensure that resources are allocated and funding attached so that projects will be delivered.</p>	<p>North Area Committee</p>	<p>Daniel Clarke Capital & Funding Manger</p>	<p>This item will appear automatically on the agenda.</p>

North Area - 21 November 2013

No items currently scheduled for 21 November 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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South Area - 4 November 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods - South Area Committee</p> <p>Advise on the priorities to be adopted for the next period of Neighbourhood Policing.</p>		<p>A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.</p>	<p>South Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will appear automatically on the agenda.</p>
<p>S106 Proposals of the Cambridge and South Cambridgeshire Transport Plans</p> <p>To note the proposed allocation of funding put forward by County Council and to consider additional scheme proposals and priorities in allocation of funding.</p>		<p>From 2015 Cambridgeshire County Council will be unable to pool 5 or more S106 contributions. Currently there are significant amounts in the Area Corridor funds and the County Council would like to build a programme of scheme's up to 2015 to ensure that resources are allocated and funding attached so that projects will be delivered.</p>	<p>South Area Committee</p>	<p>Daniel Clarke Capital & Funding Manger</p>	<p>This item will appear automatically on the agenda.</p>

South Area - 17 January 2014

No items currently scheduled for 17 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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West/Central Area - 14 November 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Developer Contributions Devolved Decision-Making: 2nd Round Priority-Setting for West/Central Area</p> <p>To prioritise which local projects for new/improved local facilities will be funded from developer contributions (subject to project appraisal and, where appropriate, identification of suitable funding for maintenance/running costs) as part of the second round of developer contributions devolved decision-making.</p>		<p>This follows an earlier report to the Area Committee in September 2013, aimed at short-listing project ideas that could be eligible for the devolved developer contributions funding available. The November 2013 report provides more details on those short-listed options. The Area Committee is invited to prioritise as many projects as there are wards in the Area plus (provided relevant devolved contributions are available) an additional project grant-funded from developer contributions.</p>	<p>West Central Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will automatically appear on the agenda.</p>

<p>S106 Proposals of the Cambridge and South Cambridgeshire Transport Plans</p> <p>To note the proposed allocation of funding put forward by County Council and to consider additional scheme proposals and priorities in allocation of funding.</p>		<p>From 2015 Cambridgeshire County Council will be unable to pool 5 or more S106 contributions. Currently there are significant amounts in the Area Corridor funds and the County Council would like to build a programme of scheme's up to 2015 to ensure that resources are allocated and funding attached so that projects will be delivered.</p>	<p>West Central Area Committee</p>	<p>Daniel Clarke Capital & Funding Manger</p>	<p>This item will appear automatically on the agenda.</p>
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West/Central Area - 9 January 2014

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods - West Area Committee</p> <p>Advise on the priorities to be adopted for the next period of Neighbourhood Policing.</p>		<p>A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.</p>	<p>West Central Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will appear automatically on the agenda.</p>